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West Berkshire Council Forward Plan

14 November 2017-31 January 2018

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may however change and you are asked to contact Moira Fraser – Tel (01635) 519045 or email: moira.fraser@westberks.gov.uk to confirm the contents of any meeting agenda before attending. **Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.**

Reference	Item	Purpose	Decision Body	Month/Year	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
DOD3385	Procurement of Ten Replacement Minibuses for Adult Social Care <i>(Paragraph 3 - information relating to financial/business affairs of particular person)</i>	To seek approval for the procurement of ten replacement wheelchair accessible minibuses for ASC in-house client resource centre transport.	DOD	01 November 2017		tbc				01/11/17 DOD tbc	Stephen Leadbetter	Communities	Adult Social Care		Yes	Yes
EX3343	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 November 2017		15/11/17					Richard Turner	Communities	Leader of the Council		Yes	No
EX3372	The transfer of the freehold of the Corn Exchange to the Corn Exchange (Newbury) Trust	To transfer the freehold.	EX	01 November 2017		15/11/17					Paul James	Environment	Culture and Environment			
GE3370	Risk Management - Review for Governance and Ethics Committee	At the meeting of the G&E Committee on the 23rd November 2015 Councillor James Cole, commenting on a report outlining the Council's risk management	GE	01 November 2017				27/11/17 GE			Ian Priestley	Resources	Corporate Services			
GE3257	Financial Statements 2016/17 - Annual Audit Letter	To provide Members with the Final Annual Audit Letter 2015/16 from KPMG, this audit letter summarises the outcome from their audit work at West Berkshire Council in relation to the 2015/16 audit year.	GE	01 November 2017		17/11/17		27/11/17 GE			Lesley Flannigan	Resources	Finance, Transformation and Economic Development			
ID3374	A4 Newbury to Calcot Cycle Improvements (Phase 1)	To inform the Executive Member for Highways and Transport of responses received during public consultation on a highway improvement scheme and agree a course of action.	ID	01 November 2017	15/11/17	07/11/17					Neil Stacey	Environment	Highways & Transport			
ID3238	West Berkshire Forward Plan – 12 December 2017 to 28 February 2018	To agree the Forward Plan for the next four months.	ID	01 November 2017	09/11/17	01/11/17					Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service		
ID3239	West Berkshire Forward Plan – 05 January 2018 to 31 March 2018	To agree the Forward Plan for the next four months.	ID	01 November 2017	30/11/17	22/11/17					Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service		
ID3296	Approval of Community Plans	To agree any Community Plans which have been presented.	ID	01 November 2017	01/11/17	tbc					Jo Naylor	Resources	Community Resilience & Partnerships			
PC3214	Scale of Costs, Charges and Expenses at Elections of District Councillors and Town/ Parish Councillors	To consider the remuneration offered for various roles associated with elections.	PC	01 November 2017						tbc	Andy Day	Resources	Corporate Services		No	Yes

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C3093	Amendments to the Constitution - Scheme of Delegation	To review and amend sections of the Scheme of Delegation in light of legislative changes and current practice.	C	01 December 2017		18/11/17	07/12/17 C	27/11/17 GE			Sarah Clarke	Resources	Leader of the Council, Strategy		No	No
C3221	Proposed Member Development Programme - 2018/19	To agree the proposed Member Development Programme for 2017/18.	C	01 December 2017		29/11/17	07/12/17 C				Jude Thomas	Resources	Leader of the Council, Strategy			
C3222	Activity Team West Berkshire Fees and Charges 2018/19	To consider the fees and charges for the 2017/18 Activity Team West Berkshire programme in order to enable the service to competitively advertise and promote activities and maximise advanced bookings and income.	C	01 December 2017		29/11/17	07/12/17 C				Jim Sweeting	Environment	Health and Wellbeing			
C3223	Leisure Centre Fees and Charges 2018	To implement the contractual requirement for an annual price review for 2018 for the leisure contractor to come into effect from 1st January 2018.	C	01 December 2017		29/11/17	07/12/17 C				Jim Sweeting	Environment	Health and Wellbeing			
C3224	2018/19 West Berkshire Council Timetable of Public Meetings	To recommend a timetable of meetings for the 2018/19 Municipal Year.	C	01 December 2017		29/11/17	07/12/17 C				Moira Fraser	Resources	Leader of the Council, Strategy			
C3225	Presentation of the West Berkshire Community Champion Awards	The Chairman will present the following Community Champion awards for 2017: <input type="checkbox"/> Volunteer of the Year; <input type="checkbox"/> Community Group of the Year; <input type="checkbox"/> Lifetime Achievement Award.	C	01 December 2017			07/12/17 C				Jude Thomas	Resources	Chairman of Council			
EX3369	Staffing implications associated with savings put forward to deliver the 2018/19 Revenue Budget: approval to pay redundancy payments (<i>Paragraph 1 - information relating to an individual, Paragraph 2 - information identifying an individual</i>)	To seek approval to make the redundancy payments set out in this report associated with savings to deliver the 2018/19 Revenue Budget.	EX	01 December 2017		13/12/17					Robert O'Reilly	Resources	Corporate Services		Yes	No
EX3304	Financial Performance Report 2017/18 - Quarter Two	To inform Members of the latest financial performance of the Council.	EX	01 December 2017		13/12/17					Melanie Ellis	Resources	Finance, Transformation and Economic Development		No	Yes
EX3381	Waste Management Savings Phase 1 (<i>Paragraph 3 – information relating to financial/business affairs of particular person</i>)	To consider a Council change to the Integrated Waste Management Contract relating to Street Cleansing and Litter Picking Services.	EX	01 December 2017		13/12/17					Jackie Ward	Environment	Culture and Environment	6 weeks public consultation from 11/09/17	Yes	Yes
EX3247	Key Accountable Performance 2017/18: Quarter Two	To report quarter two outturns against the Key Accountable Measures contained in the 2017/18 Council Performance Framework and any additional performance intelligence.	EX	01 December 2017		13/12/17					Catalin Bogos	Resources	Leader of the Council, Strategy			
EX3344	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 December 2017		13/12/17					Richard Turner	Communities	Leader of the Council		Yes	No

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EX3384	Devolution of Open Space to Thatcham Town Council (<i>Paragraph 3 - information relating to financial/business affairs of a particular person</i>)	To propose the delegation of responsibility for four playground areas and associated open space in Thatcham (i.e. Crowfield Drive, Dunstan Park, Kennet Heath and Simmons Field) to Thatcham Town Council in accordance with the Council's Devolution Programme.	EX	01 December 2017		13/12/17					Paul Hendry/ Stewart Souden	Environment	Community Resilience & Partnerships		Yes	
ID3377	A339 Newbury - No Right Turn Traffic Regulation Order Between Swan Roundabout & Pinchington Lane	To consider the response received during statutory consultation	ID	01 December 2017	01/12/17	tbc					Glyn Davis	Environment	Highways & Transport			
ID3297	Approval of Community Plans	To agree any Community Plans which have been presented.	ID	01 December 2017	01/12/17	tbc					Jo Naylor	Resources	Community Resilience & Partnerships			
ID3379	Approval of Community Plans	To consider the response received during statutory consultation	ID	01 December 2017	01/12/17						Glyn Davis	Environment	Highways and Transport		No	Yes
ID3391	Newbury Town Design Statement	To report on the formal public consultation undertaken on the Newbury Town Design Statement and to consider its adoption as part of the community planning process.	ID	01 December 2017	tbc	tbc					Sarah Conlon	Economy and Environment	Planning and Housing	Statutory consultees, local stakeholders and members of the public. Community involvement has been an integral part of the process to date.	No	Yes
PP3352	Public Protection Partnership Scheme of Delegation	To consider the Scheme of Delegation.	pp	01 December 2017						JPPC 12/12/17	Steve Loudon (Bracknell)	Environment	Community Resilience & Partnerships		No	Yes
PP3320	Air Quality Action Plan	To agree the Air Quality Action Plan outlining measures for improving air quality within the Air Quality Management Areas declared for the Twyford and Wokingham Town Centres	PP	01 December 2017						12/12/17 JPPC	Sean Murphy	Environment	Community Resilience & Partnerships		No	No
PP3390	Public Protection Partnership Strategic Assessment	To consider the Draft Strategic Assessment and Approve the Service Priorities for 2018/19	PP	01 December 2017						JPPC 12/12/17	Paul Anstey 01635 519002	Economy and Environment	Cllr Norman Jorgensen - WokinghamBorough Council		No	Yes
PP3386	Public Protection Partnership Budget 2018/19	To consider the Draft Budget prior to submission to the Councils	PP	01 December 2017						JPPC 12/12/17	Sean Murphy 01635 519930	Economy and Environment	Cllr Norman Jorgensen - WokinghamBorough Council		No	Yes
PP3387	Public Protection Partnership Community Fund Applications	To consider applications for the Public Protection Community Fund and where appropriate approve for payment	PP	01 December 2017						JPPC 12/12/17	Paul Anstey 01635 519002	Economy and Environment	Cllr Norman Jorgensen - WokinghamBorough Council		No	Yes
EX3345	Proposed Property Investment (<i>Paragraph 3 - information relating to financial/business affairs of particular person</i>)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 January 2018		10/01/18					Richard Turner	Communities	Leader of the Council		Yes	No
	School Funding Formula 2018/19	To agree the school funding formula for 2018/19	EX	01 January 2018		09/01/18					Claire White	Resources	Children, Education & Young People		No	No
ID3322	Parking scheme - Consolidation Order Amendment 26	To consider the responses received during statutory consultation	ID	01 January 2018	01/01/18	tbc					Alex Drysdale	Transport and Countryside	Highways & Transport			
ID3240	West Berkshire Forward Plan – 06 February 2018 to 30 April 2018	To agree the Forward Plan for the next four months.	ID	04 January 2018	04/01/18	22/12/17					Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service		